

## **2023-2024 5-8 Math School Year Welcome Letter**

Dear Parents and Guardians,

Some of you may know me as the Social Studies teacher the past two years, while this year I will be taking on the role of the middle school math teacher. I am looking forward to being your child's teacher this year and to helping them build their knowledge and success in education. As an educator, my goal is to take a collaborative approach -working as a team with the school, parent(s)/guardian(s), and students. My classroom rules, homework assignments, expectations and rules will stay the same with a few additions.

### **Classroom expectations/Rules**

- Students are expected to be polite and respectful to their peers and teachers, as well as to others' belongings/ property. They should remember to treat others how they want to be treated.
- If a student misbehaves or has an issue, a phone call will be made to the parent/guardian or a note will be sent home.
- Students should have their homework and test dates written down at the end of every class.
- Students should always come prepared to class.
- Cell phones are to remain off during all classes. If you need to get in touch with your child, call the school. If your child needs to get in touch with you, they can come to a teacher to let us know.
- School policies and rules can be found in both student and parent handbooks.
- Please check gradebookwizard daily for updates, announcements, reminders, messages, and grades.

## **Homework/Projects/Tests/Quizzes**

- All classwork, group work, homework, and projects are to be handed in on time.
- Any plagiarism, copying of another student's work will result in a failing grade.
- If any homework, project, are late, a point will be taken off for every day it is late; If it is not handed in by the end of the week, students will receive a zero.
- If a student needs extra time for a homework assignment or a project, they should email me through the gradebook wizard or come to me during a small group. They should not come to me the day an assignment is due asking for more time. I am very understanding and aware that things happen.
- 3 missing homework assignments will result in a lunch detention, the fourth will result in an after school detention
- If a student is caught doing homework during homeroom or in another class, they and whomever they are copying off will receive a lunch detention
- A quiz will be given at the end of every lesson
- Tests and quizzes are expected to be made up the day of or day after he or she returns to school. If you are absent for a long period of time we will work out a make up test date.
- Small group will require additional worksheets and or other resources for extra practice on the current topic done that week or specific areas he or she needs extra help in
- Benchmarks, performance task, and progress monitoring assessments will be given throughout each topic to ensure students are understanding the content before moving on to the next topic
- All work is graded to ensure we are following along, staying on task and understanding the content

I am looking forward to a wonderful, successful school year ! Parent(s), guardian(s), and student(s)- if you have any questions at all or any concerns, please do not hesitate to contact me either through gradebook wizard or by phone (718)-761-1858. I will get back to you at my earliest convenience. **Please remember to refer to the school website for any updates. (www.stjohnslutheransi.org/school)**

Sincerely,

Miss. Heffernan