

# Arrival/Dismissal Procedures

## Stop and Drop!

**Arrival**-Families are to line up their cars in the front of the school building, where students will exit the car to enter the building. Faculty will be outside to greet them. **Please do not park or get out of the car.** Students dropped off from 8:30 - 8:50 am may go directly to class. After 8:50 am, students will ring the doorbell and receive a late pass from the school office. **Students may not exit the car before the school door is open.**

**Dismissal** - Families are to line up their cars in the front of the school building and their child will be called out and escorted to the car. Parent Pick-Up starts at 3:15 pm, after school buses are dismissed. (11:35 am on half days)  
**Please DO NOT park or exit the car. This holds up the line, creating traffic and safety issues.**