

## 2025 - 2026 Middle School Math Welcome Letter

Hello everyone! Welcome to Middle School Math. My name is Lily Lichardi and I am excited to be your new Math teacher. As an educator, I care deeply about all of my students and will always do my best to work with them towards their academic success and positive well-being in an honest, fair, and kind way. I am committed to creating an engaging and comfortable classroom environment for students, where effective teaching and learning can take place. We will work both collaboratively and individually towards achieving goals and expectations, keeping a positive growth mindset. In addition to the content in this welcome letter, please refer to the Grades 5-8 Work Policy and the Internet Safety Agreement.

### Classroom Expectations:

Students should always come to the classroom prepared; assignments & homework completed, folders, notebooks, workbooks, planners, pencil cases, and any other materials noted are with them in class. If a student is unprepared 3 times in a week for class, they will receive a lunch detention. When borrowing classroom supplies, students are expected to treat the classroom property with respect and return them in good quality. Assignments that are due are to be turned in on time in class, completed with instructions and expectations followed. Late assignments will be penalized, if not spoken to me about it first. Students are expected to take their seats as soon as they enter the classroom and line up quietly at the end of class. Students are responsible for noting the instructions and due dates for homework in class. During class, students are expected to act appropriately, respectfully, and kindly towards their peers, educators, and

themselves. Students are expected to stay on task and attentive during class, actively engaging and trying their best. Classroom rules will be created, followed, and reinforced. Students will be aware of such rules and expected to follow them, as well as the school policies. Food or eating is not allowed during class. However, students are allowed to have water or a water bottle with them during class, as long as they act appropriately with their drink. Students are expected to keep their desk and work space clean, as well as the classroom.

### Communication:

Please message me via Grade Book Wizard for all purposes. If you have any questions, any concerns, notice of absences, help on assignments, or anything else you need, don't hesitate to message me on Grade Book Wizard and I will get back to you as soon as possible. You may leave a message with the office, but I encourage you to message me in Grade Book Wizard first. Announcements, messages, reminders, and any other important information will be sent through Grade Book Wizard, as it is our primary form of communication.

### Assignments/Assessments:

In math, all work is to be shown on assessments, classwork, homework, and any other assignments, unless otherwise noted. If all work is not shown, points will be deducted. Partial credit can be given on assignments for partial work shown. Not all assignments will be graded, but will be thoroughly examined to ensure that all students are on task and understanding the concept. Work that will be graded include overall homework, specific class assignments

(which will be noted), quizzes, Mid-Topic assessments, Unit-Topic assessments, and class participation.

Class participation contributes to each student's grade. Each student is expected to participate during class, complete classwork, engage in discussions and activities, ask and answer questions, work collaboratively and individually, be focused and attentive, follow directions, follow class and school rules, act respectfully towards peers, educators, and themselves, and behave appropriately.

Homework will be given regularly and is not to be done during school hours, unless otherwise instructed. **Students are expected to write down their homework in class. Homework assignments will not be posted on Grade Book Wizard. Students will be given ample time to record homework assignments, instructions, and due dates during class, as it is their responsibility to make sure to do so.** If your child is missing 3 homework assignments in the academic quarter, it will result in a lunch detention and email will be sent home. If students miss a 4th assignment in the academic quarter they will receive an after school detention. However, if you need extra time on an assignment or something came up please message via Grade Book Wizard or send a handwritten note at the beginning of class.

Quick check quizzes will be given at the end of every lesson, which will not be graded but reviewed, to ensure each student's understanding of the concept and inform decisions on how to proceed. Quizzes will be given periodically, noted throughout the year. Mid-Topic and Unit-Topic assessments will be given at the

middle and end of a topic. Each will be graded out of 100, all work must be shown, and partial credit is given. Cheating of any kind or copying another student's work will result in penalized grade, lunch detention, and email home. Extra credit will be allowed for all students towards the end of every marking period. If students choose to complete extra credit, then it must be fully completed by the due date, following all directions and expectations.

### Absences:

If a student is absent, they can come see me before class, during small groups, or send a message to me via Grade Book Wizard. They will be given any necessary notes, assignments, or missed important information to ensure they are up to date. Quizzes are expected to be made up within the first two days they return to school. Tests are to be made up within a week when they return to school. If a student does not make up any assignments they have missed within the week, they will receive a zero for that grade. It is the student's responsibility to make these assignments up and see to getting any missed content.

I am looking forward to working with each student and having a successful and positive year. If there are any questions, comments, or concerns about anything, please contact me via Grade Book Wizard. If you would like to schedule a meeting, please contact me in advance. I have high expectations for each student and trust I have each student's best interest in mind. I hope we can work together and communicate throughout the year to ensure each student's success and positive development.